

MANRRS- Tuskegee University

Bylaws of the Tuskegee University Chapter of the Minorities in Agriculture, Natural Resources,
and Related Sciences

Tuskegee University
College of Agriculture, Environment and Nutrition Science
Tuskegee, Alabama

ARTICLE I. OFFICIAL NAME

The name of this non-profit organization shall be The Society for Minorities in Agriculture, Natural Resources, and Related Sciences at Tuskegee University; and shall be referred to hereafter as MANRRS-TU.

ARTICLE II. OBJECTIVES

The objectives of MANRRS-TU shall be:

1. To promote an understanding and appreciation of the programs in agriculture, natural resources and the related sciences as areas of study.
2. To promote and provide professional networking opportunities for minority students in the programs of agriculture, natural resources, and the related sciences.
3. To attract and retain minority students in the programs of agriculture, natural resources, and the related sciences.
4. To provide academic, social, and professional support for minority students in the programs of agriculture, natural resources, and the related sciences.

ARTICLE III. MEMBERSHIP

SECTION I.

Membership of MANRRS-TU shall consist of the following membership: Student, Professional, Affiliate, Associate, Honorary and Supporting.

- A. STUDENT MEMBER- A student member shall be any person who has paid his/her national dues have been paid in his/her chapter's fee or by him/her as an independent student, and who is enrolled in an accredited educational institute or program that leads to the award of an undergraduate, graduate, associate degree in the agriculture sciences or a related. Related fields are defined to be such as Veterinary Medicine, Animal Science, Plant and Soil Science, Forestry, Aquaculture, Food Science, Environmental Sciences, Agriculture Economics, Agriculture Education, Home Economics, Agriculture Law etc. A student member must be registered and maintain good standing in his/her local chapter. However, a student at a location where there is no local chapter can apply for national membership as an independent student.
8. PROFESSIONAL MEMBEB-A professional member shall be any person who has paid his/her national dues, and has received his/her degree in an agriculture science or a related area and/or is employed in an agriculturally related area.

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- c. AFFILIATE MEMBER- An affiliate member shall be any person who is studying for or has received a degree in biological or physical sciences (e.g. Microbiology, Chemistry, Physics, etc.). An affiliate member of a local chapter may pay national dues as part of that chapter's fee.
- D. ASSOCIATE MEMBER- An associate member shall be any person who does not have a degree in the agricultural sciences or related fields, but has made contributions to the field and has paid national dues.
- E. HONORARY MEMBER- An honorary member may be conferred upon any person who has made significant contributions toward the promotion and improvement of the agricultural sciences and related sciences and/or the society for MANRRS. Persons receiving Honorary Membership are eligible to concurrently hold any kind of membership for which they otherwise qualify and to exercise the rights and privileges of both forms of membership. Honorees must be approved by the National Public Relations Committee and the National Executive Committee. Any qualified voting entity as defined in Article IX, Sections I and 2 may submit nominations for Honorary Membership. Honorary Membership alone does not confer upon the honoree any of the rights and privileges of those who hold dues paying memberships in the society. An Honorary member may hold other membership status that he/she qualifies for.
- F. SUPPORTING MEMBER- A supporting member shall be any company, organization, institution, or agency which contributes to the support of the National Society annually according to levels set by the Executive Committee.
- G. PROFESSIONAL MEMBERSHIP. is open to all faculty, staff, professionals, in the fields, of agriculture, natural resources, and related sciences, and all other persons interested in fulfilling the objectives of MANRRS-TU.

Section 3. The rights and privileges of every member shall be personal to the member and shall not be transferable.

Section 4. Every person admitted to membership shall be subject to the Constitution, By-laws and rules of the National Society.

SECTION II.

All registered minority students, undergraduate and graduate, of Tuskegee University who are in the programs of agriculture, natural resources and the related sciences, have paid *their* dues by the stated due date (see ARTICLE IV), and actively participate in that activities of MANRRS- TU are eligible for Active Student membership into MANRRS- TU.

SECTION III.

All student members are eligible to:

1. Hold an elected or appointed office.
2. Discuss and vote on all issues presented to MANRRS-TU.
3. Serve on committees.
4. Participate in activities sponsored by MANRRS-TU.
- S. Solicit funds on behalf of this organization.

SECTION IV.

Membership and participation shall be free from discrimination based on race, religion, ethnic group,

National origin, handicap, or sex.

ARTICLE IV.
OFFICERS

SECTION I.

Any student member who has participated in structured activities of MANRRS- TU for at least one semester and is in good standing with the University is eligible to run for office.

SECTION II.

The elected offices of the MANRRS-TU shall be those of President, Vice President, Secretary, Treasurer, Business Manager, Parliamentarian, and Sergeant at Arms. The holders of these offices shall perform The duties prescribed by these Bylaws and any duties deemed necessary by circumstances not outlined in these bylaws for the term of one school year. The appointed office of MANRRS- TU shall be that of Historian.

SECTION III.

No member shall hold more than one office, elected or appointed, at one time, and no member shall be allowed to serve more than two consecutive terms in the same office.

SECTION IV.

The term of office for regularly elected officers shall be one year. The term for any officer elected between regular elections shall end at the next regular election. Term of office begin at the end of the meeting at which an officer is elected.

SECTION V.

Any faculty or staff member of agriculture, natural resources or related sciences of Tuskegee University who is chosen by membership of MANRRS-TU may serve as advisor.

ARTICLE V.
DUTIES OF OFFICERS

SECTION I.

The President shall be the executive officer and shall preside over all meetings of MANRRS-TU. This person shall present the views of MANRRS-TU and the national society to any interested persons, promote growth of the chapter, and make appointments with the approval of the executive board. The President's duties shall also include: presiding over all meetings, call and arrange the places for all meetings, regular and called, serve as an ex-officio member, chairperson of annual banquet, and any other duties deemed necessary by circumstance that do not conflict with these by laws.

SECTION II.

The Vice-President shall take on the duties of the President in his/her absence, be responsible for internal correspondence, chairperson of the Chapter of the Year Committee and be responsible for registering MANRRS-TU with the office of Student life and Development. This person shall be an ex-officio (non-

voting) member of all standing and special committees.

SECTION III.

The secretary shall keep records of membership, attendance, payments of dues, minutes of MANRRS-TU, and correspondence received from outside sources. The Secretary shall keep all records on diskette and make reports to the Executive Committee and membership as requests. In the absence of the President and Vice President the Secretary shall preside over meetings.

SECTION IV.

The Treasurer shall receive all monies generated by dues, donations, and any other club activities. The Treasurer shall deposit monies received in the proper manner and purchase items deemed necessary by the club with permission from the executive board and advisors. The Treasurer's records shall also be kept on disk and open to inspection by the Executive Committee at any time. The Treasurer shall also make reports to the membership of MANRRS-TU at each meeting concerning any financial transactions that have been executed since the last meeting.

Section V.

The Parliamentarian shall act as an expert on the rules and usages of assemblies. This officer must keep the President informed on the rules and see that no misquotes or misinformation is given to members or others. This person must be familiar with Robert's Rules of Order (Book on Parliamentarian Procedure).

SECTION VI.

The Business Manager shall handle the club's business aspects and interest. This person is to interface with the public to promote the club in its business endeavors.

SECTION VII.

The Sergeant at Arms shall act as the enforcer or chief of police. He/She shall police all meetings; removing any unruly members and restoring law and order.

SECTION VIII.

The Historian shall keep records of all activities of the club. If the club produces a newsletter, then the Historian shall act as editor.

**ARTICLE VI.
THE EXECUTIVE COMMITTEE**

SECTION I.

The elected officers and appointed officers of MANRRS-TU shall constitute the Executive Committee. The President shall serve as chairperson.

SECTION II.

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The Executive Committee shall have general supervision of the affairs of MANRRS- *TU* between regular meetings. The committee shall be subject to the rules and regulations contained in these by-laws.

SECTION III.

The Committee shall meet at least twice a month, year round, however any member of the Committee may request a special meeting.

SECTION IV.

The agenda for each meeting of the Committee is the responsibility of the Chairperson.

SECTION V.

All Committee members must attend all Committee and regular meetings.

ARTICLE VII. MEETINGS

SECTION I.

Regular meetings of the organization shall be held at least twice a month, yearly, unless ordered by the membership or the executive committee and they shall allow time to address problems and/or receive suggestions from active members.

SECTION II.

The Secretary shall prepare the agenda for each meeting after consultation with the executive committee.

SECTION III.

All members shall be notified of meetings at least one week prior to scheduled time. This may be done via flyers, phone calls, email and/or announcement in meeting.

SECTION IV.

Any student member may request emergency meetings by consulting the President or an Advisor. Two days notice must be given to the membership via phone call. Only the President may call a meeting.

SECTION V.

In order for business matters to be voted on, a quorum must be present. A quorum shall consist of two-thirds of the active membership at a regular meeting and one third of the active membership at an emergency meeting.

ARTICLE VII. ELECTIONS

SECTION I.

In order to hold elections a quorum must be present.

SECTION II.

All officers will be elected by majority democratic vote.

SECTION 111.

Elections shall be held at least two week prior to last regular meeting during the fourth month of spring semester.

SECTION IV.

New officers shall assume their duties at the close of the regular meeting.

ARTICLE IX.
CONDUCT

SECTION I.

Any member not upholding or honoring the by-laws shall be warned and/or removed from the meeting on the first offense. If he/she is reprimanded a second time, he/she shall be suspended. In order to be reinstated he/she must write a letter for reinstatement to the secretary who will forward it to the president who will present it to the Executive Committee and pay a five dollar fine.

SECTION II.

A person may be expelled from the organization for any case of dishonesty, misrepresentation, or obstruction of the progress or purpose of MANRRS-TU. A quorum is needed for voting on expulsion. Expulsion shall be by majority vote of active members at any meeting. The vote shall be done by a secret ballot.

ARTICLE X.
DUES

Dues of MA NRRS- TU shall be ten dollars per year and are due on or before the third meeting of the semester. The treasurer shall notify any members whose dues remain outstanding immediately after the due date. Until dues are paid, the student does not hold Active Student membership (see ARTICLE III, SECTION IT).

ARTICLE XI.
COMMITTEES

The Vice President shall appoint all committees. The fundraising, activities, and hospitality committees shall be designated as standing committees.

ARTICLE XII.
PARLAMENTARY AUTHORITY

SECTION I.

The rules contained in the current edition of Robert's Rules of Order shall govern the organization in

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all cases to which they are applicable and in cases where these by-laws and *special rules* adopted by this organization are inconsistent.

SECTION II.

These By-laws of MANRRS- *TU* shall be subject to and not in conflict with the rules and regulations governing student organizations as set forth by the Office of Student Life and Development.

ARTICLE XIII. THE NATIONAL ORGANIZATION

This organization shall be affiliated with the National Organization and therefore shall adhere to the rules and regulations governing local chapters, as set forth in the National Constitutional Bylaws.

ARTICLE XIV. AMENDMENT OF BY-LAWS

These by-laws can be amended at any regular meeting of MANRRS- TU by a two-thirds vote, provided that the amendment has been discussed in detail at a prior meeting. During the meeting at which members vote on an amendment to the constitution, that amendment shall be verbally reviewed prior to voting.